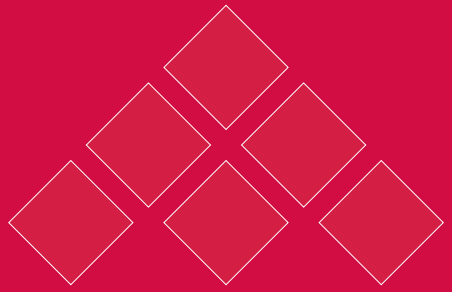


Virtual Offices

Page 1 of 2



Platinum Package

Personal Telephone Line answered in your Company name, by our Receptionists,
Voicemail Service,
Prestigious Business Address, Mail Collection and Forwarding*,
Access to Meeting Room and other Services,
Easy Office Access and Website and Lobby Listing

Gold Package

Personal Telephone Line, Voicemail Service, Mail Collection and Forwarding*,
Prestigious Business Address,
Access to Meeting Room and other Services,
Easy Office Access and Website and Lobby Listing

Silver Package

Prestigious Business Address, Mail Collection and Forwarding*,
Access to Meeting Room and other Services,
Easy Office Access and Lobby Listing

* Charges may apply.
Virtual Office Charges shown overleaf

1 Bromley Lane,
Chislehurst, Kent,
BR7 6LH

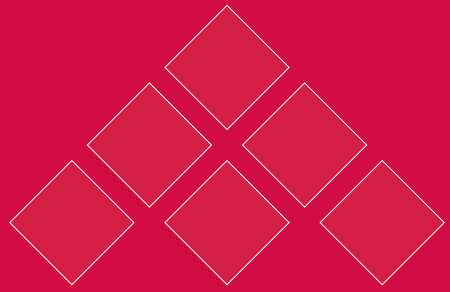
Tel: (020) 8468 1000
Fax: (020) 8468 1010

cbc-online.co.uk


Chislehurst
Business Centre

Virtual Offices

Page 2 of 2



Why open a virtual office account with the Chislehurst Business Centre?

- Low quarterly cost
- No set-up fees
- Instant start-up - services can commence within 24 hours of payment
- Voicemail accessed from anywhere in the U.K.
- No long term obligation - 3 month termination period
- Reduced staff overheads - no need for a receptionist or secretary
- All-in-one fee for easy budgeting - no unpleasant surprises
- Removes the cost of running an office whilst maintaining a professional image
- Releases time to run your business profitably
- Easy transition to serviced office within our Centre - with no change to stationery

Virtual Office Charges

Virtual Office Package	Quarterly Charge		Annual Charge
	Without Standing Order	With Standing Order	7.5% discount
Platinum	£310.00	£300.00	£1110.00
Gold	£275.00	£265.00	£980.50
Silver	£80.00	£70.00	£259.00

All prices exclude VAT, to be charged at the current rate.

Additional charges for message/mail forwarding is at the cost of posting either first or second class.

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